Jenkins Independent Schools

P.O. Box 74

Jenkins, Kentucky 41537
(606) 832-2182

APPLICATION FOR CLASSIFIED POSITIONS

NAME	8		DATE	
DRESENT ADDRESS	First	M ddle		Month Day Year
PRESENT ADDRESS Street	d ty ====	State	Z _P	ELEPHONE
PERMANENT ADDRESS				ELEPHONE
Street	City	State State	Z·p	
SOCIAL SECURITY NUMBER			BIRTHDATE	
				Month Day Year
	4045			
List all high schools, colle	ACAD ges, universities, r	EMIC RECOR	ID schools, beginning with mo	ost recent.
NAME of SCHOOL and LOCATION		ATES INCLUSIVE	DEGREE or DIPLOMA	AREA of TRAINING
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CERTIFICATION/QUALIFICATION				
POSITION PREFERENCE				
	Pcs	tice	School	
LIST SPECIAL ACTIVITIES YOU CAN DIRE	СТ			
	(PLEASE COM	MPLETE REVERSE S	SIDE)	

	EXPERIENCE Beginning with most recent employment, list all pertinent work experience.								
POSITION		LOCATION	EMPLOYER	SUPERVISOR	DATES INCLUSIV				
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		REF	ERENCES						
Enter the name and NAME	address of four	individuals who may be	contacted as references cond RESS/TELEPHONE	cerning the position you					
Oranie		ADD	NEOS/TELEPHONE		OCCUPATION				
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REQUIREMENTS FOR CLASSIFIED POSITIONS:

School Bus Driver and Substitute School Bus Driver:

- 1) Application
- 2) A copy of a high school or GED diploma or a letter from your GED instructor stating that you are attending classes and that you are making progress toward obtaining a GED diploma.
- 3) See the Transportation Department for detailed physical form and training.

Cook/Baker and Substitute Cook/Baker:

- 1) Application
- 2) A copy of a high school or GED diploma or a letter from your GED instructor stating that you are attending classes and that you are making progress toward obtaining a GED diploma.
- 3) A KDE physical form completed by your doctor. You can download and print the blank form found in the Requirements for Certified and Classified Jobs section on this website.
- 4) Food Handler's Card

Custodian and Substitute Custodian:

- 1) Application
- 2) A copy of a high school or GED diploma or a letter from your GED instructor stating that you are attending classes and that you are making progress toward obtaining a GED diploma.
- 3) <u>Substitutes only</u> also require a KDE physical form completed by their doctor. You can download and print the blank form found in the Requirements for Certified and Classified Jobs section on this website.

Instructional Assistant (Teacher's Aide) and Substitute Instructional Assistant (Substitute Teacher's Aide):

- 1) Application
- 2) A copy of a high school or GED diploma or a letter from your GED instructor stating that you are attending classes and that you are making progress toward obtaining a GED diploma.
- 3) <u>Hired positions</u> (not substitutes) require a copy of college transcripts stating that you have 48 or more hours or obtained an Associate's degree (or higer degree) or a certificate showing that you have passed the Kentucky Paraeducator Assessment test. Kentucky Paraeducator Assessment Study Guide link: http://breck.kyschools.us/paraeducatorstudyquide.pdf
- 4) <u>Substitutes only</u> also require a KDE physical form completed by their doctor. You can download and print the blank form found in the Requirements for Certified and Classified Jobs section on this website.

Secretary and Substitute Secretary:

- 1) Application
- 2) A copy of a high school or GED diploma or a letter from your GED instructor stating that you are attending classes and that you are making progress toward obtaining a GED diploma.
- 3) <u>Substitutes only</u> also require a KDE physical form completed by their doctor. You can download and print the blank form found in the Requirements for Certified and Classified Jobs section on this website.